

AUBURN YOUTH RESOURCES NOTICE OF PRIVACY PRACTICE SUMMARY MEDICAL INFORMATION



This summary discloses how medical information about you may be used by AYR.

Treatment, Payment, Operations: We may use health information about you for treatment, to obtain payment for treatment, for administrative purposes, and to evaluate the quality of care that you receive.

Authorization for Use and Disclosure: We will not disclose your information to others unless you tell us to do so, or unless the law authorizes or requires us to do so.

Persons Involved in Your Care, Appointment Reminders: We may communicate with someone involved in your care if you do not object and or in exercising our professional judgment. We may use your information to provide appointment reminders, or let you know about treatment alternatives.

Facility Directories: We will acknowledge you as a patient if someone asks for you by name in certain circumstances.

Public health, research, health and safety, government, workers compensation: We may disclose your information for public health activities, research, health and safety, governmental function, and in order to comply with workers compensation laws and regulations.

Rights: You have a right to inspect and copy information used to make decisions about your care, to request an amendment of the information, to an accounting of disclosures, to be notified of a breach of unsecured health information, to request communication with you by alternate means, to request restrictions on the information we use, to revoke your authorization for release of information, to request nondisclosure to health plans for items or services that are self-paid.

Complaints: If you believe your privacy rights have been violated, you may file a complaint with us by contacting: AYR Clinical Director, 1000 Auburn Way South, Auburn, WA, 98002; by phone at (253) 939-2202 ex. 1314; or by email at danalu@ayr4kids.org. You will not be retaliated against for filing a complaint.

Organization duties: We must maintain the privacy of protected health information, provide you with notice of our legal duties and privacy practice with respect to your health information, abide by the terms of the notice, notify you if we are unable to agree to the requested restriction on how your information is used or disclosed, accommodate reasonable requests you may make to communicate with health information by alternative means or by alternative locations, and obtain your written authorization to use or disclose your health information for reasons other than those listed above and permitted under law.

Questions: If you have any questions, please contact the Privacy Officer at (253) 939-2202, and ask for the Privacy Officer.