



# Maintenance Technician Position Announcement

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**AYR's MISSION:** With the belief that every young person should be given the opportunity to grow and progress to their fullest potential, our professional and compassionate staff provide a continuum of programs and services to our evolving and diverse regional community.

**POSITION SUMMARY:** Under direction, maintains and repairs AYR buildings and facilities and performs a variety of tasks relative to the assigned area of responsibility.

This is a broad classification with individual positions assigned to specific functional areas; duties and assignments may overlap depending on the operational needs of the department and staffing levels.

**ESSENTIAL RESPONSIBILITIES, DUTIES AND TASKS:**

1. Perform electrical, plumbing, carpentry, locksmithing and painting work to maintain AYR buildings.
2. Perform routine HVAC system preventative maintenance work; determine HVAC system problems and make recommendations for repair.
3. Move and relocate office furniture; make adjustments to desks, chairs and files.
4. Inspect condition of roofs; clean roof gutters and drains.
5. Repair locking systems on doors, files, cabinets and lockers.
6. Travel from site to site; to inspect and repair facilities, buildings and grounds for routine maintenance.
7. Requisition and purchase building maintenance supplies, materials and equipment as directed; monitor inventory; load and unload supplies.

**EDUCATION and EXPERIENCE:**

- Equivalent to the completion of the 12th grade supplemented by specialized training in the building trades or a related field.
- Three years of increasingly responsible general facilities maintenance experience.

**THE SUCCESSFUL CANDIDATE:**

- Possesses methods and principles of general building maintenance.
- Principles of carpentry, plumbing, painting, and electrical work.
- Principles of heating, ventilation and cooling systems.
- Locksmithing and building locking and security systems.

**COMPENSATION:** **\$22.50 per/hour** On-call for maintenance emergencies up to 20 hours/week w/ benefits

**TO APPLY:** Please submit a cover letter detailing your interest in the position along with your resume to [DelethaWr@ayr4kids.org](mailto:DelethaWr@ayr4kids.org). Resumes will be accepted and reviewed as they are received

**Auburn Youth Resources is committed to equal employment opportunity in all employment practices for all individuals without regard to race, religion, color, national origin, sex, age, handicap, marital status, or veteran status.**